



**FEEDBACK  
TEMPLE™  
METHOD**  
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GIVE POSITIVE AND CONSTRUCTIVE  
FEEDBACK EFFECTIVELY

**FEEDBACK RECIPIENT**

**MESSAGE** (Summarize performance in a single, clear sentence.)

**NEXT STEP** (Outline a specific and actionable next step.)



**1. COLLECT PLUS & PLUSPLUS NOTES**

**+**

**++**

**2. SELECT THE TOP POINTS AND CREATE THE FEEDBACK TEMPLE™**

**CLOSING**  
Recap Plus & PlusPlus + Message + Next Step (see above)

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<p><b>+</b> What went well and why?</p> <p>1. ....</p> <p>2. ....</p> <p>3. ....</p> <p>4. ....</p>	<p><b>++</b> What could be improved and how?</p> <p>1. ....</p> <p>2. ....</p> <p>3. ....</p> <p>4. ....</p>
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**DRAINPIPE**

**OPENING**  
First sentence (100% attention) .....

Message (see above) .....

Signpost (For example, "There are three aspects I liked and four areas where I see room for improvement.")